

WESTOVER PARK COMMUNITY ASSOCIATION, INC.

c/o RealManage
11777 Katy Freeway, Suite 441
Houston, Texas 77079

Application for Home Improvements and Modifications

In an effort to provide and protect each individual homeowner's rights and property values, it is required that any homeowner or group of owners considering improvement(s) and/or change(s) to their home or property submit an "Application for Home Improvements and Modifications" to the Architectural Control Committee. If any change is made that has not been approved, the Association has the right to require the homeowner to remove the improvement(s) and/or change(s) from the property. Approved projects must be completed within 90 days of approval.

Name		Date
Address		
Home Phone No.	Work Phone No.	

Type of Improvement or Modification

- | | | |
|--|--|-----------------------------------|
| <input type="checkbox"/> Basketball Goal (Perm) (Port) | <input type="checkbox"/> Swing Set | <input type="checkbox"/> Deck |
| <input type="checkbox"/> Play Equipment | <input type="checkbox"/> Fence | <input type="checkbox"/> Pool/Spa |
| <input type="checkbox"/> Solar Screens | <input type="checkbox"/> Gazebo | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Storage Building | <input type="checkbox"/> Siding |
| <input type="checkbox"/> Exterior Painting | <input type="checkbox"/> Storm Door (Front) (Back) | <input type="checkbox"/> Other |
| <input type="checkbox"/> Patio | <input type="checkbox"/> Yard Art | |
| <input type="checkbox"/> Patio Cover | <input type="checkbox"/> Shutters | |

If OTHER Please Describe:

Who will do the actual Work on this improvement?	Phone Number ()
PAINTING: Please state new paint color	LOCATION: Portion of house to be painted?
TRIM COLOR: (include soffit, fascia boards, & window trim)	ACCENT COLOR: (includes shutters, window hoods & exterior doors)
SATELLITE DISH: State size of dish	LOCATION: State Location and Placement of dish
STORAGE BUILDING: Height of building	Dimensions of building/Square footage of building:
LOCATION: State location/placement of building	

Materials Necessary for Proposed Improvement or Modification

- | | | |
|---------------------------------|-------------------------------------|--------------------------------|
| <input type="checkbox"/> Lumber | <input type="checkbox"/> Fence | <input type="checkbox"/> Pipe |
| <input type="checkbox"/> Screen | <input type="checkbox"/> Cement | <input type="checkbox"/> Other |
| <input type="checkbox"/> Brick | <input type="checkbox"/> Electrical | |

If **OTHER** Please Describe:

Lumber Type:	Brick Type:	Screen Type:
Fencing Material:	Height of Proposed Fence:	

All applications must be included and a lot plan/survey which shows the house, lot lines and easements. In addition, plans, sketches, drawings, illustrations, photographs, dimensions, and material samples should be provided to sufficiently describe the project in detail. A copy of any applicable city/county permits must be included. If you should have any questions, please contact, RealManage at 1-866-473-2573.

Please include a sample of all improvements! (Example: Paint chip/swab/swatch, roofing shingle, siding sample, solar screen sample, etc.)

Please include a check for \$10.00 payable to RealManage as a processing fee. This application will not be processed until the processing fee has been received. Thank you.

In signing this application, I certify that all information provided by me in connection with my application, whether on this document or not, is true and complete. I understand that any misstatements, falsification or omission of information shall be grounds for denial of this application. I further understand that the Architectural Control Committee has thirty (30) days upon receipt to review my application and I agree not to begin property improvements or modifications until the Committee notifies me, in writing, of their decision. I have answered, truthfully all questions pertaining to the proposed mentioned improvement or modification and have attached all samples, plans and permits required.

Homeowner Signature	Date
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Architectural Control Committee Use Only	
Date application forwarded to Committee:	
Recommmendation of the Commmittee:	Approved Denied
Comments:	